

## Ancient Studies 2017 Implementation Report

**Submitted By:** Dr. Darren Mulloy, Chair, Department of History

**Date:** March 29, 2017

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
Recommendation #1: That the program investigates ways to make the program requirements more accessible to students either through the University website or through the development of (or the increased circulation of existing) advising materials or checklists that clearly indicate the courses that count toward the AS degree.	Chair and Department	September, 2017	It may be possible to achieve this recommendation sooner, but in any case the clarifications requested should be in place by the 2017-2018 Academic Calendar.
<p>X Completed   <input type="checkbox"/> In Progress   <input type="checkbox"/> Other</p>			
<p>2017 Unit Comments: The Department has updated details of the Ancient Studies program, courses and checklist on the University website as recommended. We also circulate details of each year's course offerings to all History and Ancient Studies students by email.</p>			
<p>2017 Decanal Comments: The use of the website is the most effective way to fulfill this recommendation. It might be useful to revisit this issue in a year to see if the program requirements are effectively understood by students enrolled in the degree.</p>			
<p>2017 PRS Comments: The committee considered this recommendation to be completed and there is no need to report on it further.</p>			

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
<p>Recommendations #5, #15, #19<sup>1</sup></p> <p>Recommendation #5: That the program develops a coordinating or advisory committee, within the existing structure of the History Department, comprised of</p>	Chairs of History and Archeology, Departments of History and Archeology	January, 2017	The advisory committee should be established in the Fall of 2016, and discussions of relevant issues between History and Archeology should be ongoing. The Dean's Office is willing to

<sup>1</sup> Note: related recommendations have been grouped together as they appear in the Final Assessment Report.

<p>faculty members with expertise in and a teaching contribution to the program. Given the need for continued collaboration and consultation with the Archaeology and Classical Studies Department (from which the bulk of non-History Ancient Studies courses are drawn), representation from, or at the very least some formalized means of consultation with, this latter department is recommended.</p> <p>Recommendation #15: While in this report we have focused primarily on the resources for the program from History, we acknowledge that decisions about staffing also need to take into consideration the extent to which Archaeology is contributing, or can contribute, to the Ancient Studies program and assume that the review of that department, which is currently underway, may help to shed light on this matter. Once this review is complete, it is recommended that representatives from both departments, perhaps with the assistance of the Dean of Arts and/or Associate Dean, Program and Faculty Development, review the list of similarly titled courses and establish whether curricular refinement or a different division of teaching responsibilities for these subject areas is appropriate.</p> <p>Recommendation #19: That, in light of the new potential for students to obtain a double honours BA in Archaeology and Ancient Studies, any further curricular development of the AS program should pay special attention to the implications of the program for students seeking this double degree. This new possibility of a double major underscores the need for collaboration and communication between members from AR and HI.</p>			<p>participate in those discussions if necessary.</p>
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X Completed  In Progress  Other

2017 Unit Comments: An Ancient Studies Advisory Committee (ASAC) has been created. Its first meeting took place on January 23, 2017. It is composed of the History Department Chair and Undergraduate Officer; four history faculty who teach Ancient Studies courses; one faculty representative from the Archaeology and Heritage Studies Department and one from the Religion and Culture Department; one CAS representative; and two student representatives. ASAC will meet at least once each term to assist with the ongoing development of the Ancient Studies program and to ensure effective

<p>coordination between History and Archaeology as recommended. The Chairs of History and Archaeology and Heritage Studies have also agreed to consult with each other as to each department's course offerings each year.</p>
<p>2017 Decanal Comments: The establishment of the Ancient Studies Advisory Committee fulfills the main element of the recommendations from the External Reviewers, and the additional consultation between the relevant Chairs will likewise generate useful exchanges.</p>
<p>2017 PRS Comments: The committee considered this recommendation to be completed and there is no need to report on it further.</p>

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
<p>Recommendation #7: That the program continues to develop online courses, particularly as they could be used to expand (as opposed to merely duplicate) current course offerings. The program should also explore, in consultation with Online Learning and Continuing Studies, the possibilities for online language instruction, either within the context of the Online Ontario Initiative or through some other form of partnership with similar programs in other institutions.</p>	<p>Chair and Department</p>	<p>Ongoing</p>	<p>The Department should continue to develop online resources strategically, and in relation to the university's Strategic Academic Plan.</p>

<p><input type="checkbox"/> Completed   <input checked="" type="checkbox"/> In Progress   <input type="checkbox"/> Other</p>
<p>2017 Unit Comments: The Department continues to work on the development of online courses that will enhance the Ancient Studies program. In March, for example, after consulting with the ASAC, we submitted a revision of the program to the Faculty of Arts' Curriculum Committee that would permit online language courses to count towards the Ancient Studies degrees.</p>
<p>2017 Decanal Comments: Under the RCM budget model the development of online courses will need to be discussed with each academic unit individually, and then become part of a wider Faculty of Arts strategy for distance learning. Meetings with department Chairs and program Coordinators will begin in 2017-2018.</p>
<p>2017 PRS Comments: The committee recognized the ongoing nature of this recommendation but did not believe that further reporting on it necessary.</p>

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
Recommendation #6: That attention be paid, within the context and constraints of the centralized scheduling system, to the scheduling of key courses from the AS list. In order to maximize enrollment, an effort should be made so that courses at the same level in HI and AR are not scheduled at the same time.	Chair	Ongoing	Strategic timetabling is achievable with the centralized scheduling model.
<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Other			
<p>2017 Unit Comments: The Department will continue to pay attention to the timetabling of Ancient Studies courses, within the constraints of the centralized scheduling process, using some of its predetermined selections as appropriate.</p>			
<p>2017 Decanal Comments: Within the centralized scheduling process each unit retains a percentage of time slots that may be used to address the issue raised by this recommendation. Effective collaboration between History and Ancient Studies utilizing such flexibility should be able to successfully meet student needs.</p>			
<p>2017 PRS Comments: The committee would like an update on the implementation of this recommendation in next year's report, specifically, evidence or examples of concrete actions to try to address scheduling conflicts.</p>			

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
Recommendation #9: That the History Department develop future AS courses in light of the strategic plan of the university and its current learning outcomes, at least until some new outcomes are designed which are specific to AS.	Chair and Department	Ongoing	The addition of new courses should take place with the context of a continuing curriculum planning process.
<input type="checkbox"/> Completed <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Other			
<p>2017 Unit Comments: In March 2017 the Department submitted the following courses to the Curriculum Committee of the Faculty of Arts to be regularized: HI235, Ancient Egypt; HI236, Magic and Religion in the Ancient World; HI237, Vikings!; and HI384, The World of Genghis Khan. We will continue to develop future AS courses taking into account the University's Strategic Academic Plan as recommended.</p>			
<p>2017 Decanal Comments: The courses developed as described above were approved by Senate. The Faculty of Arts Curriculum Committee looks forward to receiving additional offerings that will support the three pillars of the Strategic Academic Plan (Academic Excellence, Experiential Learning, and Diversity).</p>			

2017 PRS Comments: The committee considered this recommendation to be completed and there is no need to report on it further.

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
Recommendation #11: That, in the absence of such a Minor in Ancient Languages, students who obtain credit in Greek or Latin language study be allowed to count such credit toward the AS degree.	Chair and Department	January, 2017	
Completed <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Other			
2017 Unit Comments: As noted above, in March we submitted a revision of the program to the Faculty of Arts' Curriculum Committee that would permit online language courses to count towards the Ancient Studies degrees, including but not limited to Latin and Greek.			
2017 Decanal Comments: The proposal described above was approved by Senate.			
2017 PRS Comments: The committee recognizes that between the submission and review of the report, this recommendation has been completed. There is no need to report on it further.			

Recommendation to be Implemented	Responsibility for Implementation	Anticipated Completion Date	Additional Notes
Recommendation #18: That increased efforts be made to communicate routine departmental business/decisions to CAS members, perhaps by circulating department meeting minutes to them when full-time faculty also receive them.	Chair	January, 2017	
X Completed <input type="checkbox"/> In Progress <input type="checkbox"/> Other			
2017 Unit Comments: All CAS members receive copies of the minutes of Department meetings, and we use email to maintain regular communication with our CAS colleagues.			
2017 Decanal Comments: The approach described above achieves this recommendation's intent.			
2017 PRS Comments: The committee considered this recommendation to be completed and there is no need to report on it further.			

Decanal Comments: The process of renaming and relocating Ancient Studies is still in its early stages, but the transition has been quite successful, and the diligent efforts to implement the External Reviewers' recommendations is a good indication that future developments will be positive.

PRS Comments: The committee was impressed by the number of recommendations prioritized in the 2015-2016 Final Assessment Report that had already been completed, or were of an ongoing nature best left to the program to monitor in consultation with the dean. There is only one outstanding recommendation (#6) that the committee felt warranted an additional update in next year's report.

Subsequent Report Required?    Yes     No